

**BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT**  
**MINUTES OF ACTION MEETING**  
**July 18, 2014**

Mrs. Pat Wilson called to order the Regular Session at 8:00 am at Administrative Offices.

Mr. David Cappuccio read the Open Public Meetings Preamble.

The New Jersey Open Public Meetings Law was enacted to insure the right of the Public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Black Horse Pike Regional Board of Education has cause notice of this meeting to be published by having the date, time, and place thereof posted by the Board Secretary in the following manner:

- Posting of the official school bulletin boards located on the schoolhouse door at Triton, Highland, and Timber Creek Regional High Schools on 6/24/14.
- Posting on the front door of the Central Office facility on 6/24/14.
- Mailing written notice to the Courier Post on 6/24/14.
- Filing written notice with the Municipal Clerks of Bellmawr, Gloucester Township and Runnemede on 6/24/14.
- Upon being read at the opening of this public meeting, this notice will be incorporated into the minutes of this meeting.
- Everyone was invited to join in the flag salute.
- The Board agreed to have a moment of silence to honor our military.

PRESENT - Mr. Kevin Bucceroni, Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ALSO PRESENT - Mr. David Cappuccio, Mrs. Jean Grubb, Dr. Brian Repici, Mrs. Julie Scully, Mr. Matthew Szuchy, Mr. Dan Long

ARRIVED AT 8:28 AM - Dr. Joyce Ellis

ABSENT – Mr. Bill Murray, Mr. Ben Zanghi

Mrs. Wilson asked for any emergency items. There were none.

Mrs. Wilson asked for public comment. There were none.

Mrs. Grubb presented Item # 5 A & B for approval.

On the motion of Dr. Mark Schmitz, seconded by Mr. Kevin Bucceroni, Item 5 A & B: approved

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ARRIVED AT 8:28 – Dr. Joyce Ellis

ABSENT – Mr. Bill Murray, Mr. Ben Zanghi

## **5. BUSINESS ADMINISTRATOR'S REPORT**

- a. Discard old Equipment  
Move that the Board of Education approve of the disposal of district computer equipment as attached.
- b. Use of Facilities  
Move that the Board of Education approve the attached Use Of Facilities exhibit.

## **6. SUPERINTENDENT'S REPORT**

### **A. PERSONNEL**

Dr. Repici presented item(s) 8A:1, 3, 4 for approval.

On the motion of Mrs. Jenn Storer, seconded by Dr. Mark Schmitz, Item(s) 8A: 1, 3, 4: approved.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ARRIVED AT 8:28 – Dr. Joyce Ellis

ABSENT – Mr. Bill Murray, Mr. Ben Zanghi

ABSTAINED FROM #1 – Mrs. Dawn Leary

1. Co-curricular Appointments  
The Superintendent recommends the persons shown on SCHEDULE A be appointed to the listed co-curricular positions at the stipends shown for the 2014-2015 school year and are paid for time served in the positions. Approval is recommended.
2. Resolution for Emergency Hiring  
We are now required to submit to the County Education Office each month a list of persons we have hired that have not yet received final approval of their criminal history check. The Superintendent recommends approval of the Resolution shown on SCHEDULE B that lists those persons and the positions to which they have been appointed.
3. Appointment: Per Diem Substitute Staff  
The persons listed on SCHEDULE C are recommended for employment as per diem substitute staff for the 2014-2015 school year, pending completion of all pre-employment requirements. Certificates held and compensation rates are also shown. Approval is recommended.
4. Approval: Professional Development/School Business Requests Nothing to Report  
The Superintendent recommends approval of the Professional Development/School Business requests shown on SCHEDULE D. Details of these requests and costs to the district are shown on the schedule.

Dr. Repici presented item(s) 8A: 5, 6, 7, 8, 9, 10, 11, 12 for approval.

On the motion of Mr. Kevin Bucceroni, seconded by Dr. Mark Schmitz, Item(s) 8A: 5, 6, 7, 8, 9, 10, 11, 12: approved.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ARRIVED AT 8:28 – Dr. Joyce Ellis

ABSENT – Mr. Bill Murray, Mr. Ben Zanghi

5. Approval Resignation Staff  
D. Flatley, a Network Support Specialist for the Black Horse Pike District, has submitted a letter of resignation, to be effective immediately. The Superintendent recommends acceptance of the resignation.  
  
N. Wilson, a School Psychologist at Highland and a School Psychologist/Counselor for the Twilight Program, has submitted a letter of resignation, to be effective August 29, 2014. The Superintendent recommends acceptance of the resignation.
6. Transfer-Support Staff (Voluntary)  
The Superintendent recommends Board of Education approval of the voluntary transfer for Highland and Timber Creek support staff, effective September 1, 2014, as listed on SCHEDULE G.
7. Appointment of Twilight Staff Substitute  
The Superintendent requests Board of Education approval of the person shown on Schedule H to be appointed as Twilight Program substitute staff for the 2014-2015 school year. Details are shown on SCHEDULE H.
8. Appointment: Support Staff  
The Superintendent recommends the appointment of the new hires for the school year 2014-2015. Details of the assignment and salary are shown on SCHEDULE I.
9. Appointment: English Language Learning/Spanish Tutor Para-professional  
The Superintendent recommends the appointment of the Title IA English Language Learning/Spanish Tutor Para-professional for the 2014-2015 school year. Details of the assignment and salary are shown on SCHEDULE J.
10. Approval Revised Curriculum Writing  
The Superintendent recommends Board of Education approval for the revised Curriculum Writing for the 2014-2015 school year. Details are shown on SCHEDULE K.
11. Approval Revised Support Staff Evaluation Tool  
The Superintendent recommends Board of Education approval for the attached revised support staff evaluation tool for instructional aides and 1 on 1 aides. Details are shown on SCHEDULE L.

12. Appointment: Basic Skills Instructor

The Superintendent recommends the appointment of Basic Skills Instructor (BSIP Co-Coordinator) from September 1, 2014 to June 30, 2015. Details are shown on SCHEDULE M.

Dr. Repici presented item(s) 8A: 13, 14, 15 for approval.

On the motion of Mr. Kevin Bucceroni, seconded by Dr. Mark Schmitz, Item(s) 8A: 13, 14, 15: approved.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT – Mr. Bill Murray, Mr. Ben Zanghi

13. Appointment Professional CPR Trainers

The Superintendent recommends the appointment of the employees listed on the attached schedule as Professional CPR Trainers to be completed by June 30, 2014. Details are shown on SCHEDULE N.

14. Appointment: Title IA Reading Specialist

The Superintendent recommends the appointment of the Title IA NJ Certified Reading Specialist for the 2014-2015 school year. Details are shown on SCHEDULE P.

15. Approval: Job Descriptions

The Superintendent recommends Board of Education approval for the following Job Descriptions: Green Team Advisor and Reading Specialist. Details are shown on SCHEDULE Q.

**B. ATHLETICS** Nothing to Report

**C. POLICY**

Dr. Repici presented item(s) 8C: 1, 2 & 8H: 3 for approval.

On the motion of Dr. Joyce Ellis, seconded by Dr. Mark Schmitz, Item(s) 8C: 1, 2 & 8H 3: approved.

Roll Call Vote:

YES - Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mrs. Dawn Leary, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Jenn Storer, Mrs. Pat Wilson

ABSENT – Mr. Bill Murray, Mr. Ben Zanghi

1. First Reading – Policies/Regulations

Policies

- 1140 Affirmative Action Program
- 2417 Student Intervention and Referral Services
- 2481 Home or Out-Of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition
- 3283 Electronic Communications between Teaching Staff Members and Students
- 4283 Electronic Communications between Support Staff Members and Students
- 5200 Attendance
- 5610 Suspension
- 5611 Removal of Students for Offenses
- 5612 Assaults on District Board of Education Members or Employees
- 5613 Removal of Students for Assaults with Weapons Offenses
- 5620 Expulsion
- 8462 Reporting Potentially Missing or Abused Children

Regulations

- 2412 Home Instruction Due to Health Condition
- 2417 Student Intervention and Referral Services

- 2481 Home or Out-Of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition
- 5610 Suspension Procedures
- 5611 Removal of Students for Firearms Offences
- 5612 Assaults on District Board of Education Members and Employees
- 5613 Removal of Students for Assaults with Weapons Offences
- 8462 Reporting Potentially Missing or Abused Children

**H. MISCELLANEOUS**

1. Special Education – Out of District Placements 2014-15 Nothing to Report  
For the school year 2014-15, the Child Study Team has placed the classified students listed on SCHEDULE E in special education institutions believed to be best staffed and equipped to deal with the specific learning disabilities identified for these students. Acknowledgement of the Board of Education for these placements is requested.
2. Harassment Intimidation & Bullying (HIB) Investigations Nothing to Report  
Be it resolved that the Black Horse Pike Regional School District Board of Education acknowledges that the HIB Investigations, were presented within the Executive Session portion of the July 18, 2014 Board of Education Meeting by the Superintendent of Schools and the District Anti Bullying Coordinator. Details are shown on SCHEDULE F.
3. School Self-Assessment for HIB Grades  
The Board of Education for the Black Horse Pike Regional School District accepts the School Self-Assessment Reports, as per attached exhibit, for the determination of HIB Grades under the Anti-Bullying Bill of Rights Act, and hereby approves the submission of the School Self-Assessment Reports to the New Jersey Department of Education. Details are shown on SCHEDULE O.

EXITED AT 9:05 – Mrs. Dawn Leary

Mr. Bucceroni requested that the board consider adding a substitute rate for skilled Maintenance Techs. The board discussed this concept and concluded that although this sub would not often be used, they would consider increasing the rate to between \$15 and \$20 per hour based on abilities as determined by our staff. The board felt that the sub rate should be below our starting rate.

- Board Retreat Goals (QSAC Requirement)
  - Dr. Repici discussed the 2014-2015 goals in detail. Board members considered various aspects and asked many questions.
    - College and Career Readiness
    - Graduation Rates
      - Target students who fall below expectations.

EXITED AT 10:00 – Mr. Kevin Bucceroni

- Green Goals Continue as discussed by Jean Grubb
  - No profit as yet from Timber Creek Solar Panels
  - Timber Creek operable by September
  - Green Team has great ideas prepared a presentation for NJSBA regarding sustainable green
  - Separate compost and recyclables in September
- Executive Order – Teacher Evaluations stalled in PARCC/Common Core and anti - PARCC group out there lobbying for PARCC to stop.
- Pat Wilson stated that she wants an update on JROTC program at BHPUSD. The Board is not interested unless this is no cost to the district. At this time, there would be a cost to the district.

On the motion of Mrs. Jennifer Storer, seconded by Dr. Mark Schmitz, the meeting adjourned at 11:12 am.

Roll Call Vote:

YES - Dr. Joyce Ellis, Mr. Jay McMullin, Dr. Mark Schmitz, Mrs. Pat Wilson, Mr. Ben Zanghi

ABSENT – Mr. Kevin Bucceroni, Mrs. Dawn Leary, Mr. Bill Murray, Mrs. Jenn Storer

Respectfully submitted,

Jean Grubb  
Board Secretary  
JG/kc

